

# Yanchep Beach Primary School Board Minutes

## 2<sup>nd</sup> August 2021



### Minutes of Meeting 2<sup>nd</sup> August 2021

LOCATION: YBPS Conference Room 4pm

ATTENDEES: (/ in attendance, x absent, p phone in)

- Victoria Dall, (Parent) x
- Paul Rogers, (Parent) /
- Kristal McGlew (Parent) /
- Darren Meakins, (Parent) /
- Rebekah Brand, (Principal) /
- Julianne Adams, (Staff) /
- Sharnii Dodd, (Staff) /
- Cathy Ricciardone, (Staff) /
- Gosia Watson, (Staff) /
- Tracey Roberts, (Community Representatives, non-voting positions) p
- (P&C Representative) x

- 1.0 Welcome and Apologies
- 1.1 Opening and Welcome: 4.05pm
- 1.2 Apologies: nil
- 1.3 Confirmation of agenda: confirmed
- 1.4 Past minutes: confirmed
- 1.5 Opening Address: Chairperson Darren Meakins
- 2.0 Disclosure of Interest
- 2.1 Conflict of Interest: nil
- 3.0 Financial Statement
- 3.1  **Voluntary contribution update:**
- 3.2 The school has received 39.05% of voluntary contributions (up from 33% this time last year, which saw 43% end of 2020).
- 3.3 Corporate sponsorship must be signed off by Director General. Many large-scale businesses, particularly mining companies, sponsor school projects such as teacher salary or buildings. This can be considered for YBPS projects going forward.
- 3.4  **One Line Budget statement:**
- 3.5 \$100 258 – forecast total expenditure.
- 4.0 Principal's Report – presented by ~~Rebecca Routledge~~ *Rebekah Brand*
- 4.1  **Public School Review (Tuesday 16th November) - Board preparation and reflection for the review.**
- 4.2 The Public School Review was due to be conducted in Term Three, but was moved to Term Four due to the change in Principal. Reviews have changed dramatically in the last few years. The process has been streamlined into reflection and improvement where the school submits ESAT with seven domains to be measured against. The school must consider:
  - o What is the data telling us?
  - o Why do we think so?
  - o What are we going to do about it?
- 4.3 The staff have been reflecting on each domain over the course of the year. The school delves into their own data so that review panel does not need to. The Director of Public School Review and a Visiting Reviewer who is a Principal, will visit for the review. The school decides how to spend that day. The reviewers want to talk to those people who can discuss the seven domains and the principal's role is minimal.

- 4.4 The report comes back with commendations and recommendations. This can affect budgets and resources.
- 4.5 Rebekah is to survey the Board on Business Plan components with the Business Plan due to be published this term.
- 4.6 Tracey is to have a time confirmed for her attendance at the Public School Review.
- 4.7  **Cross Walk**
- 4.8 Michael Gigliuto from the City of Wanneroo visited the school to view the intersection of Two Rocks Road and Lindsay Beach Boulevard, with Rebekah and Sacha. He assessed the viability of having a crosswalk as the collected data supports the need for one. The City of Wanneroo is to approve the crosswalk, followed by the police who then speak to Main Roads before signing it off.  
Both the North and South sides of the roundabout are being considered for the crosswalk. The greenery is to be cut further down for sight of drivers.
- 4.9 Rebekah is to source the original document for the crosswalk.
- 4.10 Rangers in the past have visited to educate drivers around the school. Michael was asked if they could return again.
- 4.11 Ideas for further changes include:
- angled parking bays on Treeside Place (council land)
  - extend the island to stop cutting across the left lane when leaving the parking lot
- 4.12  **Issues with shared oval - Wanneroo City Council**
- 4.13 Community members are walking their dogs and not cleaning up after them on the oval. This is resulting in students and staff stepping in or falling into dog faeces. The school could contact John Nowicki from Quinns Rocks Primary as they had a similar experience.  
Community consultation may result in backlash so the school requires parent/grandparent support to guide the community.
- 4.14 Tracey will organize for her team to visit.
- 4.15 Contact Ty Matson as the shared oval SHOULD have dog bags and bin provided.
- 4.16 Kristal to coordinate with the school to communicate to Mums of Yanchep.
- 4.17  **Administration for Semester Two**
- 4.18 Rebecca is on a 6 month contract as Principal. Her previous schools include Beaumaris, Mullaloo, and Kalgoorlie.
- 4.19 The Principal role is to be advertised in Term Four (ideally with 12 months with possible permanency).
- 4.20 Administration Roles:  
Caitlin – 0.5 Deputy  
Racheal – Deputy until end of term  
Cathy and Abbey – Deputy for 5 weeks each during Term Three  
Lisa – Monday/Tuesday Deputy
- 4.21 Two permanent deputy positions will be advertised in two weeks.  
These will be specifically for an early childhood and a learning support deputy.
- 4.22 Berdine van der Westhuizen will be on Long Serve Leave from September. The school is negotiating with a school psychologist for one day a week. Cathy will pick up some of Berdine's other roles.

## 5.0 General Business

### 5.1 **Community Engagement:**

5.2 K and PP parents to be invited back in for morning activities.

Whole school assemblies will be run by the school leaders, with Aussie of the Month, whole class PBS awards, as well as specialists and cleaners awards. Hand sanitizer stations will be posted for visitors.

Learning Journeys to continue in the final fortnight of terms.

### 5.3 **Community Growth**

5.4 Census on Friday – 663 students enrolled (736 this time last year, 681 at beginning of this year). Should be back to 750 by next year.

Continuous growth in the area will see student numbers continue to grow. The recent incentive package saw Wanneroo land sold out with a median age of 32.

### 5.5 **Cleaners**

5.6 P&C to organise a present for cleaners, and the school to celebrate a day for cleaners.

### 5.7 **SafeWA**

5.8 Not mandated in schools to check in on SafeWA – if we had a scare, the entire school community would be notified.

5.9 Update QR code signage to be weather proof but scannable.

### 5.10 **Support for students with learning needs:**

5.11 Process for students receiving a diagnosis is slow and expensive.

Teachers are having to support without any diagnosis, and intervention programs are run. EAs support students without any diagnosis.

5.12  **Criminal Checks** – Rebekah to distribute.

5.13  **Injury reports** – all injuries are documented, with the Health and Safety Officer assessing the location for further risks.

5.14 Rebekah to view the Nature Play risks due to multiple injuries on rocks.

7.0 Next Meeting

7.1 DATE: Monday 25<sup>th</sup> October 2021 4pm

7.2 Meeting Close: 5:30pm

7.3 Meeting minutes endorsed by:

Rebekah Brand  
Principal

Darren Meakins  
Board Chair

